

POLICY 200.19- CLASS OVERVIEWS AND COURSE OUTLINES

Background

Global Education supports meaningful planning to meet curricular objectives on an ongoing basis. Global Education believes that student learning, as outlined in the course overviews, also forms the foundation of meaningful communication between teachers and administration.

Procedures

1. The Director is responsible to review class overviews (K-7) and course outlines (8-12). Each teacher must submit a class overview or course outline to the Director at the end of October, or a subsequent date as determined by the Director.
2. Class overviews and course outlines shall include the following:

School year, teacher's name, teacher's email address and course name

2.1 Subject/curricular area, key outcomes aligned with themes, topics, activities, Big Ideas, curricular competencies to be taught with timelines

2.2 Key learning resources and materials to be used (e.g. texts, novels, digital resources, videos, etc.)

2.3 Intended instructional methodologies and integration of First Peoples' Principles of Learning

2.4 Assessment practices that demonstrate both formative and summative assessment principles

2.5 Course overviews and outlines are embedded in each online course

Legal references: *School Act, ss 7,8,17,20,22,65,85*
 Copyright Act
 Ministerial Order 333/99 Education Program Guide Order
 B.C. Ministry of Education Learning Resources Policy July 1, 2017
 ERAC Evaluating, Selecting and Acquiring Learning Resources: A Guide

Other references: *B.C.'s New Curriculum <https://curriculum.gov.bc.ca>*

Adopted: *September 2021*